

Policies for LWV Bulletin and Website
adopted February 3, 2007

Only articles submitted within the deadline will be considered for the Bulletin.

Articles that are "time sensitive" will have priority as will the info of new members. When the General Assembly is in session, legislative updates will also be a priority.

- Length of articles cannot be specifically determined. However, the guidelines listed below are intended to provide a greater variety of articles and shorter articles. If an article must be reduced in size, the writer must defer to the editor to add the statement, "For complete article, see www.lwvnchc.org" or divide the article into two parts and publish it in two different issues as Part I and Part II.

Length of articles will vary but here are some general guidelines.

News from the Board of Directors: 3 50-400 words

Lead articles - featuring upcoming events - 300 words

Feature of Membership - will vary with the number of new members - priority

Observers Reports: 150-200 words

Informative and Educational articles related to portfolios - 200 words

Calls to action will be communicated primarily by e-mails - although if time permits they may be included in Bulletin.

Observers reports should be submitted every month for School Board and County Board. Court Observers Reports should be included after observers meet every other month. These reports are not intended to be minutes of a specific meeting, but rather highlights the observers believe to be significant for league positions and general knowledge, i.e., notice of public hearings scheduled, openings on standing committees, etc.

Each Bulletin will list the Leadership Team of the LWVHC complete with contact information.

Each Bulletin will list the calendar events of the next month or the interim between Bulletins.

Webmistress will post information to website, but individual Board members responsible for specific portfolios will supply Webmistress with the necessary updates in a timely manner.